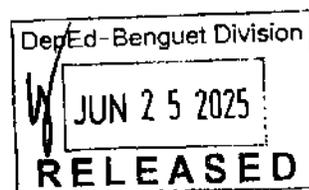




Republic of the Philippines
Department of Education
Schools Division of Benguet



DIVISION MEMORANDUM

No. 245 s.2025

2nd QUARTER DIVISION PROGRAM IMPLEMENTATION REVIEW

To: **Office of the Assistant Schools Division Superintendent
Curriculum Implementation Division (CID)
School Governance and Operations Division (SGOD)
Public Schools District Supervisors
All Others Concerned**

1. This office announces the conduct of the **2nd Quarter Division Program Implementation Review** to be held on July 2-3, 2025 to which the venue will be announced through the SDO GC once identified.
2. The activity has the following objective:
 - a. To assess the implementation status of all Division-initiated programs and projects for the second quarter by gathering and evaluating progress reports from 100% of program/project coordinators or owners during the two-day PIR activity.
 - b. To identify at least five key implementation challenges and three best practices encountered during the second quarter through collaborative workshops and presentations within the review period.
 - c. To formulate actionable recommendations and adjustments for 100% on-going programs and projects based on the evaluation results, to be finalized and documented in the PIR report within five working days after the review of the activity.
 - d. Review the Division OPCR.



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3. The agenda are as follows:

AGENDA	PERSON RESPONSIBLE
Budget Utilization Rate (BUR) and Financial Matters	AOV - Budget Accountant III
Administrative Matters	AO V- Admin, ASDS
Updates and Accomplishments	
> CID	
> SGOD	
> OSDS	
Review of the Division OPCR	PMT

4. This activity holds significant importance, and it is essential that all participants make every effort to attend. The presence of everyone is crucial to ensure comprehensive discussions and effective decision-making.

5. For the PPA's calendar for the 2nd Quarter, please refer to <https://tinyurl.com/2ndQDPIRPPAs> and for the template for reporting, please refer to <https://tinyurl.com/ppp2ndQDPIR>

6. Please refer to the attached enclosure No. 1 for the List of Participants

7. Meals and snacks of the participants shall be charged against Division MOOE while travel expenses of field participants shall be charged against available local funds subject to the usual accounting and auditing rules and regulations.

8. This serves as a travel authority for all the participants.

9. Immediate dissemination of and compliance with this Memorandum is desired.

ESTELA P. LEON- CARIÑO, CESO III
Regional Director and concurrent Officer-in-Charge
Office of the Schools Division Superintendent

For the Regional Director/Concurrent OIC SDS:


SAMUEL T. EGSAEN JR., EdD CESO VI
Schools Division Superintendent



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Enclosure 1. List of Participants

#	Office	Name
1	RD/SDS	Estela P. Leon - Cariño
2	ASDS	Samuel T. Egsaen Jr.
3	Admin	Mahal M. Rifani
4	Accounting	Florinda C. Pagoy
5	Budget	Florabel E. Buclay
6	Properties and Supply	Florabel Balanon
7	Cash	Joyce Gavino
8	Records	Melvin Alfredo
9	Legal	Atty. Nover Singangan Jr.
10	ICTU	Eric S. Wanson
11	Personnel	Mel Alingbas
13	SGOD CES	Lucio B. Alawas
14	EPS	Cesar B. Luma-ang
15	Physical Facilities	Engr. Melba M. Himmoldang
16	SMME	Corazon C. Quipot
17		Joven B. Agtani
18	HRDS	Xylene Grail D. Kinomis
19	DRRM	Nerissa I. Barbosa
20	SMN	Arvin M. Doman
21	Research	Stephen P. Bulalin
22	Planning Officer	Jeanette I. Kiong
23	Youth Formation	Murphy S. Liswid
24	SHNS	Dr. Mikee Decaran
25	CID CES	
26	LR	Sonia Dupagan
27	EPS	Macarthy Malanes
28	EPS	Merlyn Conchita de Guzman
29	EPS	Francis Peckley
30	EPS	Remy N. Dumao
31	EPS	Erlinda Quinuan
32	EPS	Samuel Ayangdan
33	EPS	Jardson S. Onio
34	PSDS- Atok	Marcelino Baldo
35	PSDS- Bakun	Marilyn Zarate
36	PSDI- Bokod	Emilyn Medina
37	PSDS- Buguias	Onofre Limpayos
38	PSDS- Itogon I	Jonathan Sadey
39	PSDI- Itogon II	Juliet Baldo
40	PSDS- Kabayan	Robert Jr. Pablo
41	PSDS- Kapangan	Virginia Salio-an



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42	PSDS- Kibungan	Cristeta Igualdo
43	PSDS-La Trinidad	Delarosa Delmas
44	PSDS- Mankayan	Merilyn Tolbe
45	PSDI- Sablan	Lilian Ulep
46	PSDS- Tuba	Melchor Tican
47	PSDS- Tublay	Aladin Dobinto
48	NAPSHI President/ PESFA President	
49	PAO	Lorna M. Yaco
50	Secretariat	Wynn Darryl Laop
51		Charmaine Nonog

2025



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